

Eastman Downtown Development Authority

Board of Directors Minutes

Date: June 3rd, 2025

Place: Eastman City Hall

Board of Directors Present: Wynnon Pittman, Andrea McCranie, Paula McCain, Willie Mae Nash, Mark Studstill, Loraine Aguayo **Attorney:** Rita Llop **Absent:** Sammy Young

Invocation: Led by Chair Wynnon Pittman

Pledge of Allegiance: Led by Chair Wynnon Pittman

Agenda: Wynnon Pittman entertained a motion to remove items 4 and 6 from the agenda, and add 2. Façade grant committee (update), 5. Bylaws, 6. Website, and 12. Reschedule July 1 meeting. A motion to approve the agenda as amended was made by Loraine Aguayo with a second by Andrea McCranie. All voted unanimously to approve the amended agenda. Motion carried.

Minutes: Mark Studstill said that called meeting minutes needed to be amended to state Mark Studstill was present, and Paula McCain said that instead of Executive session, minutes should say called meeting. Lorraine needs to be “Loraine” and Paula’s name is listed twice and needs to be removed. Andrea McCranie made a motion to approve the called meeting minutes as amended with a second by Willie Mae Nash. Motion carried.

May 19th minutes were approved as presented by a motion from Paula McCain with a second by Andrea McCranie.

Financial Report: Wynnon Pittman presented the financial report. He stated that the payment of \$4,768.50 will be reimbursed to the DDA by the city of Eastman. Paula McCain made a motion to approve the financial with a second by Willie Mae Nash.

Old Business

- The Wholesale property will need a new called meeting with City Council to discuss details further.
- The amount of money provided by the Façade Grant was discussed. Loraine Aguayo suggested bringing the façade grant amount up from \$1000. Andrea McCranie says that the last DDA board required quotes and then approved an amount based on the quote. The façade grant committee (Loraine and Willie Mae) will meet to discuss details before next meeting

- No updates on the Alleyway project.
- Paula McCain and Rita Llop presented skating rink rental agreements. Rita reminded the DDA that the DDA can't pay wages to employees outside of city limits, and suggested the renters may need to pay drivers separately. Loraine Aguayo said there are interested parties such as the Douglas Chick-Fil-A
- Paula McCain made a motion to accept bylaws presented by Rita Llop, with a second by Loraine Aguayo.
- Loraine Aguayo presented plans for the DDA website.
- Paula McCain updated everyone on the rural zone designation meeting. Rural zone is determined by historical buildings and initiatives by the city (façade grant, murals, pocket park)
- Andrea McCranie made a motion to move the July 1st meeting to June 24th at 6pm with a second by Paula McCain.

New Business

- Mark Studstill presents caboose. This was tabled and will be discussed further later.

No public comments

Authority comments

With no further business to discuss, Wynnon Pittman proposed to adjourn the meeting. A motion to adjourn was made by Andrea McCranie with a second by Paula McCain.

Meeting adjourned

Wynnon Pittman, Chairperson

Paula McCain, Secretary